Bank Reconciliation

Date: _____

Ending Balance from Bank Statement: $ _____

Add Deposits in Transit:

Deposit Date	Amount	Deposit Date	Amount

Total Deposits In Transit: $ _____

Subtract Outstanding Checks:

Check No.	Amount	Check No.	Amount

Total Outstanding Checks: $ _____

Adjustments: (enter + or -)

Description	Amount

Total Adjustments: $ _____

Computed Bank Balance: $ _____

Balance Per Your Books: $ _____

Difference $ _____